

Group Training Course for Young Professionals
on Cultural Heritage Protection in the Asia-Pacific Region 2024

‘Conservation and Management of Archaeological Sites and Artefacts’

General Information

1. Background

Starting from 2000, in partnership with the Agency for Cultural Affairs, Government of Japan; ICCROM, and National Research Institutes of Cultural Properties (Tokyo and Nara), the Cultural Heritage Protection Cooperation Office, Asia-Pacific Cultural Centre for UNESCO (ACCU Nara) has initiated and conducted various capacity-building and outreach programmes targeting young professionals involved in investigation, conservation, and management of cultural heritage in the Asia-Pacific region.

The course on ‘Conservation and Management of Archaeological Sites and Artefacts’ is designed to provide fundamental knowledge and techniques of archaeological work from survey, excavation and documentation to interpretation, management and use of archaeological sites and artefacts. The course is open to young archaeologists and heritage practitioners seeking to enhance their skills and expand their professional networks in the Asia-Pacific region.

2. Organisers

This course is jointly organised by the Agency for Cultural Affairs, Government of Japan; Asia-Pacific Cultural Centre for UNESCO, Cultural Heritage Protection Cooperation Office (ACCU Nara); International Centre for the Study of the Preservation and Restoration of Cultural Property (ICCROM); and National Research Institutes for Cultural Properties [Tokyo and Nara], in cooperation with Japan Consortium for International Cooperation in Cultural Heritage (JCIC-Heritage); under the auspices of Japanese National Commission for UNESCO; Nara Prefectural Government; and Tenri and Nara City Governments.

3. Objectives

The objectives of this course are to provide participants with:

- Knowledge of cultural heritage protection and management systems globally and on Japanese examples.
- Knowledge of archaeological fieldwork methods, including survey, excavation, and documentation of sites.
- Knowledge and techniques for artefact analysis, documentation, and storage.
- Knowledge of site management and utilisation, collections care and museum work.
- Opportunities to share knowledge and build professional networks.

4. Dates and Method

Dates: 26 August (Mon) - 4 October (Fri)

- ❖ Online programme: 26 August – 10 September
- ❖ On-site programme in Nara: 20 September – 4 October

Method: Hybrid mode involving online and on-site programmes.

5. Course Programme

The course programme is designed so that participants can learn the conservation and management systems, and the methodologies of investigation, documentation, and utilisation of archaeological sites as well as artefacts based

on Japanese examples. In addition to Japanese experts, resource persons from ICCROM will deliver lectures and participate in discussions related to the international theory and practice for heritage conservation and management.

The course is structured into five interconnected units and involves online and on-site programmes. Self-paced learning through video lectures and real-time discussions will be conducted online, while practical training and study visits will be organised in Japan.

5-1 Online Programme

- The course digital platform (iPAGE) will be set up to provide the participants access to relevant pre-recorded video lectures, textbooks, and other learning materials to study before they arrive in Japan. Participants will be able to log on and access course resources at any time that fits their schedules, post to discussion boards, exchange files, and chat with their peers.
- Several online meetings are scheduled to be held via Zoom to discuss the content of video lectures and engage in Q&A with lecturers.

5-2 On-site Programme (Nara, Japan)

- After completing the online programme, participants will be invited to Nara for on-site training.
- On-site programme includes practical training at archaeological research institutes in Nara; study visits in Nara and other locations in Japan, and participant presentations.

Units:

UNIT 1: Global Trends in Cultural Heritage Protection

UNIT 2: Cultural Heritage Protection System in Japan

UNIT 3: Investigation and Documentation Methods for Archaeological Sites

UNIT 4: Artefact Analysis, Documentation and Storage

UNIT 5: Management and Utilisation of Archaeological Resources

6. Working Language

English (with consecutive interpretation from Japanese where necessary)

7. Applicant Eligibility

- 1) The training course is offered to a maximum of 15 candidates from the following 36 signatory countries to the UNESCO World Heritage Convention from Asia and the Pacific:
Bangladesh, Bhutan, Cambodia, Cook Islands, Fiji, India, Indonesia, Iran, Kazakhstan, Kiribati, Kyrgyz Republic, Lao P.D.R., Malaysia, Maldives, Marshall Islands, Micronesia, Mongolia, Myanmar, Nepal, Niue, Pakistan, Palau, Papua New Guinea, Philippines, Samoa, Solomon Islands, Sri Lanka, Tajikistan, Thailand, Timor-Leste, Tonga, Turkmenistan, Tuvalu, Uzbekistan, Vanuatu, and Viet Nam.
- 2) Young heritage professionals with 5-7 years of experience working in the field of archaeology or heritage protection and have a strong determination to make effective use of the outcome of the training course in their respective countries;
- 3) Those who have a good command of English and can speak, read, and write in English proficiently;
- 4) Those able to participate in the entire training programme, both online and on-site;
- 5) Those who are willing to continue to interact and exchange information with ACCU after completing the training course;
- 6) Those who have not participated in the ACCU group training course under the theme of archaeology before (including the online training course).

8. Application Requirements

(1) Application Form [Form 1]

- ✚ Complete all required fields with correct and up-to-date information.
- ✚ Submit the completed form in Excel and PDF formats.

(2) Personal Statement [Form 2]

- ✚ Personal Statement weighs heavily in the selection process. Please fill in the answers (up to 2 pages) and insert photos if necessary.
- ✚ Submit the completed form in Word and PDF formats.

(3) Recommendation Letter from the applicant's organisation [Form 3]

- ✚ The recommendation letter must be filled in, physically signed, and stamped by the person endorsing the application (head of the applicant's organisation or supervisor).
- ✚ Submit the scanned form in PDF format.

(4) Recommendation Letter from National Commission for UNESCO (NATCOM) (free form)

- ✚ To apply for the ACCU Group Training Course, applicants are required to obtain an official endorsement (recommendation letter) from the National Commission for UNESCO of their country. This is a free form and is original for each country. ACCU Nara will contact The National Commission for UNESCO in all eligible countries with the request to nominate the candidates. Those who wish to apply for this course are advised first to contact their NATCOMs to seek official endorsement.

9. How to Apply

Those interested in attending the course are invited to complete and send the application documents by email to the following address: nara@accu.or.jp

Acknowledgement of receipt of application documents will be sent to all applicants. If a confirmation email fails to arrive within a week, please contact us at nara@accu.or.jp

Note: incomplete forms will be given low priority and no application will be reviewed after the established deadline.

Application deadline: 16 June (Sun) 2024

10. Notification of Screening Results

After consulting with the co-organisers, applicants will be shortlisted based on the submitted applications. Telephone interviews may be necessary during the final selection process.

Successful candidates will be notified **in early July**.

11. Assessment and Certificate

ACCU Nara encourages an active engagement of all participants in the course. A certificate of completion will be awarded to participants who:

- 1) Watch all video lectures and submit required assignments (check-point reports) after finishing each unit online.
- 2) Have regular attendance and active participation in Zoom meetings.
*Participants are required to timely notify the organisers in the event of an unavoidable absence from online meetings.
- 3) Present a case-study report related to issues and needs in archaeological conservation and management in their respective countries.
- 4) Make a final presentation on the results of the training course.
- 5) Submit an evaluation (questionnaire) upon completing the course.

12. Course Fee

Participation in the training course is free of charge.

In addition, the organisers will cover the expenses incurred for the training course as follows:

(1) Round-trip travel

-The flight tickets (economy class) between the nearest international airport to the participant's place of residence and Kansai International Airport will be arranged and provided by ACCU Nara to all participants.

-The organisers will also arrange the domestic transportation between the Kansai Airport and Nara city.

(2) Accommodation and daily allowance

Basic living expenses incurred during the training course and a room for single occupancy at a hotel in Nara city will be provided for the period from 19 September (one day before the start of on-site training) to 5 October (one day after the end of on-site training).

Participants shall be responsible for visa application fees and travel expenses inside their own countries. Also, it is the responsibility of each participant to arrange a computer or similar device and an internet connection suitable for online learning.

13. Secretariat

For any additional information and inquiry please contact:

**Cultural Heritage Protection Cooperation Office,
Asia-Pacific Cultural Centre for UNESCO (ACCU Nara)**

Nara Prefecture Historical and Artistic Culture Complex, Restorations and Exhibition Wing 2F;
437-3, Somanouchi-cho, Tenri, 632-0032, Japan

TEL: +81-743-69-5010 E-mail: nara@accu.or.jp

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Conservation and Management of Archaeological Sites and Artefacts

Online Programme (Provisional)

26 August - 10 September

Time Commitment

Video lectures: About 10 hours in total

Zoom meeting times: 1 or 2 sessions/week; 3 hours/session

	AUG 26	Course Orientation & Distribution of Video Lectures	Zoom
Week 1	UNIT 1: Global Trends in Cultural Heritage Protection		
	1-1: Evolution and Current Trends in Heritage Protection and Management		Self-paced learning
	1-2: Archaeological Heritage Management		
1-3: Heritage Impact Assessment and Other Issues			
	UNIT 2: Cultural Heritage Protection System in Japan		
	2-1: Cultural Heritage Protection System in Japan		Self-paced learning
	2-2: Protection of Buried Cultural Properties		
	TBD	Unit 1 & Unit 2 Discussion Session	Zoom
Week 2	UNIT 3: Investigation and Documentation Methods for Archaeological Sites		
	3-1: Excavation Techniques		Self-paced learning
	3-2: Typology, Stratigraphy, Dating		
3-3: Digital Documentation Methods			
	UNIT 4: Artefact Analysis, Documentation and Storage		
	4-1: Registration and Storage of Artefacts		Self-paced learning
	4-2: Restoration of Pottery and Clay Figures		
	4-3: Biomolecular Archaeology		
	4-4: Zooarchaeology		
	4-5: Photo Shooting Settings for Artefacts		
	TBD	Unit 3 & Unit 4 Discussion Session	Zoom
Week 3	UNIT 5: Management and Utilisation of Archaeological Resources		
	5-1: Protection Policy and Maintenance Improvement of Historic Sites in Japan		Self-paced learning
	5-2: Heritage Impact Assessment for World Cultural Heritage		
	TBD	Unit 5 Discussion Session	Zoom
	SEP 10	Information Session	Zoom

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On-site Programme

20 September - 4 October

	UNIT 1: Global Trends in Cultural Heritage Protection		Venue
	UNIT 2: Cultural Heritage Protection System in Japan		
Day 1	9/20	【Opening Ceremony】 Course Orientation	Nara City
Day 2	9/21	【Presentation & Discussion】 Case study presentations by the course participants	Nara City
Day 3	9/22	【Study Visit】 World Heritage Sites in Nara	Historic Monuments of Ancient Nara
Day 4	9/23	Day Off	
	UNIT 3: Investigation and Documentation Methods for Archaeological Sites		
Day 5	9/24	【Lecture】& 【Practice】 TBD	TBD
Day 6	9/25	【Study Visit】 Excavation site	Nara Prefecture
	UNIT 4: Artefact Analysis, Documentation and Storage		
Day 7	9/26	【Practice】 Analysis, Recording, Documentation of Artefacts	Nara Prefecture
Day 8	9/27	【Practice】 Analysis, Recording, Documentation of Artefacts II	
Day 9	9/28	【Study Visit】 Museum Work and Exhibition	
Day 10	9/29	Day Off	
	UNIT 5: Management and Utilisation of Archaeological Resources		
Day 11	9/30	【Study Visit】 Site Management, Utilisation, Presentation	Bullet train to Kyushu Prefecture
Day 12	10/1	【Study Visit】 Site Management, Utilisation, Presentation	Kyushu Prefecture
Day 13	10/2	【Study Visit】 Museum Facilities for Collections Research, Conservation and Exhibition	Kyushu Prefecture
Day 14	10/3	Day Off / Final presentation preparations	Nara City
Day 15	10/4	【Presentation & Discussion】 Final Presentations & Closing Ceremony	Nara City